

## **Public Works Assistant for the Village of Melrose.**

Trustees of the Village of Melrose are seeking a self-motivated and organized person for the position of Public Works Assistant. This is a part-time hourly position requiring 15 - 20 hours per week with the possibility of weekend work. This is a temporary position but has the possibility of advancing to a full-time permanent position - depending on the quality of the candidate and position availability in the fall. Exact hours of work will be arranged with the head of Public Works. Please inquire about other benefits that may be offered.

The job involves mowing and trimming of village parks, cleaning brush and leaves, collecting garbage weekly, and some janitorial work at the Village Hall. The employee will learn basics of water and sewer maintenance, water meter reading, and some administrative and maintenance tasks involved in operation of a village.

### **WAGES:**

Starting wage is \$15.00 – \$20.00 per hour, depending on experience.

### **JOB REQUIREMENTS:**

Job requirements include a valid driver's license, knowledge of lawn equipment, and residence within 10 miles of Melrose.

**APPLICATION REQUIREMENTS:** Please submit a personal resume detailing past experience and qualifications to: Village of Melrose Personnel Committee, PO Box 117, Melrose, WI 54642 not later than July 30th, 2022. The Village of Melrose is an Equal Opportunity Employer.

6/5/2022