

**VILLAGE OF MELROSE
APPLICATION
FOR
BUILDING AND OCCUPANCY PERMIT**

Use the back side of this application to draw a sketch of the boundaries of your property and the location of all existing and planned improvements. PLEASE GIVE ACTUAL DIMENSIONS OF CONSTRUCTION AND DISTANCE FROM LOT LINES!!

DATE _____

To the Village Board, the undersigned hereby applies for a permit to do work herein described and located as shown ON THE BACK sheet of the application. The undersigned agrees that all work will be done in accordance with this application and all ordinances of the Village of Melrose and with all laws of the State of Wisconsin applicable to said premises.

Signed _____ Owner

Signed _____ Agent

Street Address _____

Street Address _____

Premises to be occupied as: _____

Type of Construction: _____

Size _____ feet wide x _____ feet long _____ sq ft in area Height _____ feet

Work Consists of: (check)

New Building _____

Addition _____

Repairs _____

Alteration _____

Moving _____

Wrecking _____

Permit Fee \$ _____

Est Cost \$ _____

Will the work modify an existing driveway and/or curb or modify the entry way to a Village Street? _____

(If so....Permit requires Village Board Approval IAW Village Ordinance 11.65)

Date Approved: _____

Signed: _____

(Building Permit Committee Or President)

Construction Must Begin By (6 Months): _____

Construction Must Be Completed By (1 Year): _____

FEE SCHEDULE

Fences, outdoor wood burners, above-grade patios, decks, utility sheds decks	\$25.00
House additions / remodeling, attached porches / decks with roofs, garage additions, garages and gazebos	\$50.00
Single family dwelling	\$75.00
Multi-family, commercial, churches, school, other tax exempts (including additions to these structures	\$100.00